

## **LIVE PERFORMANCE HIRE + VAT + ADDITIONAL CHARGES**

Day of the Week	Daily Hire Rate
Sunday to Wednesday	£2500 + VAT Per Day
Thursday to Saturday	£3500 + VAT Per Day

Any use of the building outside of agreed times will be charged at a flat rate of £150 per hour + VAT.

The Rental Agreement covers, The Auditorium, Studio, Dressing Rooms throughout the rental period times. Front of House Areas for will be exclusive for Show Times Only.

One Regent paid technical staff will assist with the integration of your production into our venues systems. Sound and Lighting Technicians are not included.

We will require a production meeting a minimum of 6 weeks before your event or hire.

## **CINEMA HIRE + VAT + ADDITIONAL CHARGES**

**All cinema hires are a minimum of a three-hour hire. Hours of the day are priced according below.**

		9am-1pm	1pm-5pm	5pm-8pm	8pm-11pm
Sunday to Wednesday	Per Hour	£100 + VAT	£125 + VAT	£175 + VAT	£200 + VAT

		9am-1pm	1pm-5pm	5pm-8pm	8pm-11pm
Thursday to Saturday	Per Hour	£150 + VAT	£200 + VAT	250 + VAT	£350 + VAT

The minimum three-hour hire can run across time slots. E.G. the hire could be Saturday 6pm-9pm, the price would be £850 +VAT. (£250+£250+£350+VAT.)

Cinema hires include the use of the digital projector and one technician to run the film. Film rental costs are not included. If the Regent is required to source the film content an additional charge will be added.

Microphones and additional technical support will be charged on the rates below and are not included in the hire charge. Microphones, stage use, and additional technical support will be charged on the rates below and are not included in the hire charge.

Payments for all cinema hires will be taken seven days prior.

## ADDITIONAL CHARGES

### **Technical Charges (all charges will have VAT added)**

One Regent paid technical staff will assist with the integration of your production into our venues systems. Sound and Lighting Technicians are not included.

Item	Daily Charge	Weekly Charge
Haze Stage Fog	£10 + VAT	£50 + VAT
Digital Projector	£50 + VAT	£200 + VAT
Microphones	Price on application	Price on application
Technicians	Price on application	Price on application
No equipment can be stored at venue after or before the hire. Equipment left behind will be billed at a flat fee of £50 per day + VAT		

### **Box Office and Ticketing Charges**

- Ticket set up and stock: £30 + vat per performance.
- PPL/PRS 4.2% on total ticket sales. You will be asked to verify your ppl/prs rate.
- Card administration fee 3% + vat on all ticket sales
- £2 is added onto the price of every ticket for the Regent development fund. We will discuss pricing with you at the point of forming your contract of hire.
- Customers pay an online booking fee of 3% (up to a max of £7.50) on every transaction online. This is not a card fee and facilitates online booking with our ticketing services provider.

### **Front of House Charges**

- The Regent will supply Front of House Staff, Ushers, Retail and Box Office cover at no extra charge.
- Merchandise Fee - If the Renter requires the Regent to supply a seller, there must be a minimum of 4 weeks' notice, and the Regent will take 15% of total merchandise sales.
- Security- At the venues digression, this will be recharged at our services provider's rate.

## CANCELLATION FEE

<b>Live Show Cancellation</b>		
6 months before the first contracted day	6 months to 28 days before the first contracted day	Within 28 days of the first contracted day
25% of the hire fee	50% of the hire fee	75% of the hire fee
<b>Cinema Hire Cancellation</b>		
More than 28 days in advance	28-7 days in advance	Within 7 days of the booking
25% of the hire rate	50% of the hire rate	The full hire rate

*In case of a public health emergency resulting in a shutdown, this fee will be waived, provided all other contractual terms are adhered to.*

## CLAUSES

- *The Regent (Christchurch) Ltd will not be held accountable for any loss due to circumstances such as breakdown of equipment, failure of electric supply, fire, water leakage or an act of God which may cause the Regent (Christchurch) Ltd to be temporarily closed which as a result causes the hire to be interrupted or cancelled.*
- *The producer / promoter shall under no circumstances assign this agreement to a third party. This contract can only be varied with an agreement between both the Regent (Christchurch) Ltd and the producer / promoter.*
- *This agreement between the Regent (Christchurch) Ltd and the producer / promoter prevents the operation of the contract (rights of third parties) act 1999 to ensure that no one, apart from the parties to that agreement, may enforce or claim rights under that agreement.*
- *If the producer / promoter intends to be working with children, young people, or vulnerable adults they must provide the Regent (Christchurch) Ltd with a copy of their safeguarding policy, DBS, checks for members of their production and any child performance license that may be needed.*
- *The Regent (Christchurch) Ltd. can provide a up to a maximum of two parking passes for the carpark located at the rear of the building.*
- *The Regent (Christchurch) Ltd. recommends that the producer / promoter obtains cancellation insurance and accidental damage cover as part of its insurance policies.*
- *The producer / promoter shall supply the production at their own expense, including supplying all properties, equipment, costumes, scenery, furniture, special effects, band parts and instruments.*
- *It is the responsibility of the producer / promoter to secure relevant performance royalties.*
- *The Regent (Christchurch) Ltd reserves the right to play cinema showings over any days of the agreement outside of the laid-out access times. It is the responsibility of the Producer/ Promoter to ensure their set is of a size to allow this to happen.*
- *The Regent (Christchurch) Ltd accepts no responsibility for the performance of ticket sales.*
- *The producer / promoter must abide by all the venue's health and safety policies (available on request).*
- *The producer / promoter shall give to the Regent (Christchurch) Ltd, notice, in writing, of any accident, injury or loss within 24 hours. The producer / promoter shall not discuss the question of liability with a third party.*

**ALL PRICING IS SUBJECT TO CHANGE AT THE DISCRETION OF THE GENERAL MANAGER**