

Finance Trustee at The Regent (Christchurch)

Role profile

We are looking for a trustee with financial experience to join our Board from October 2026. New trustees are nominated by the Board and approved by our Members at the AGM, which this year is on Saturday 17 October. Prospective board members can join board meetings as an observer prior to the AGM. We are a community interest company and a registered charity.

Trustee role

As a member of the board of directors and a charity trustee we are all responsible for:

- approving the annual budget and ensuring the charity is well managed;
- approving the strategy, action plans and any investment decisions;
- ensuring that key risks are identified and managed;
- using our skills and experience to further the success of the charity;
- following the Nolan principles for standards in public life (selflessness, integrity, objectivity, accountability, openness, honesty, and leadership);
- representing The Regent in the local community.

Trustees also need to:

- attend monthly Board meetings and the AGM;
- come to a staff pizza lunch or volunteer discussion group 2-3 times a year;
- be available to staff who wish to draw on our experience and expertise;
- possibly become involved in board projects during the year;
- attend several induction sessions.

As the finance trustee you are responsible for:

- overseeing the development of the annual budget with the GM and Chair;
- advising on our financial risk-management and the accounting procedures and controls we have in place;
- working with the Chair and Company Secretary to ensure that our auditors prepare and submit our accounts to the AGM and to Companies House and the Charity Commission.

Personal qualifications and experience

You will be:

- a finance professional (a knowledge of charity finance an advantage);
- able to contribute to strategy development and advise the board on how to balance risk and opportunity;
- able to explain financial information for non-finance board members;
- able to play an active role in liaising with the auditors;
- enthusiastic about The Regent and what we do.

Term of office

Trustees are appointed for five years.

This is a voluntary unpaid position but reasonable expenses will be reimbursed.

Board meetings are held on the third Wednesday of every month from 10am – 12.30pm in The Regent's offices.

To stand for election you need to be an existing Member or prepared to join at a cost of £2 per annum. In the event of The Regent being wound up your liability is £1.

How to apply

If you would like an informal chat with the Chair before applying, then please contact Sue Wilkinson at chair@theregent.co.uk who will get in touch.

To apply, please complete our application form explaining your interest in joining the Board at The Regent. If you wish to attach a c.v. please do but this is optional.

Send your application to chair@theregent.co.uk and secretary@theregent.co.uk

Closing date 31 July 2026